

HOYT LAKES PUBLIC LIBRARY

September 17, 2024

The meeting was called to order at 4:56 p.m. by Chair Sandy Nemanic. Present: Sue Sowers, Sandy Nemanic, Holly Gross, Sharon Nelson, and Sarah Royseth. Shelley Leffel was absent for cause.

MINUTES from August 12 were read and approved. A motion was made by Holly and seconded by Sharon to approve the minutes. Unanimously carried.

TREASURER'S REPORT: The Treasurer's Report was read and approved. A motion was made by Sarah and seconded by Sharon to approve the Treasurer's Report. Unanimously carried.

LIBRARIAN'S REPORT: There were 7 new registrations in Aug. Local usage was 85%. TalkBox had 1 use. Downloadable items and Hoopla total 340. Hoopla usage was 158. ILL's sent out were 188. ILL's received were 130. The total circulation for Aug was 1297. Computer usage was 264. A motion was made by Holly and seconded by Sharon to approve the Librarian's Report. Unanimously carried.

NEW INVOICES: The invoices were discussed. A motion was made by Sarah and seconded by Sharon to approve the new invoices. Unanimously carried.

OLD BUSINESS:

1. The City Council requested all departments to cut their submitted budgets.
2. Employee contract meetings were held and a tentative new contract settled for '25-27.
3. Sue attended a mandatory ALS meeting for Library Directors.

NEW BUSINESS:

1. Policy updates were approved as presented. A motion was made by Sharon and seconded by Holly. Unanimously carried.
 - a. Circulation of Materials
 - b. Confidentiality of Library Patron Records
 - c. Fine Free Library
 - d. Incident Reporting
 - e. Use of Internet Access and Computer Terminals
 - f. Materials Selection/Collection Development
2. Upcoming programs:
 - a. Third Tuesday 9/17 at 11am: TUESDAY CREATIONS
 - b. Bluey Party 9/21 at 10:30am
 - c. Sit N Stitch 9/28 at 10:30am
3. President Sandy Nemanic resignation from the Library Board
 - a. She will be greatly missed and was thanked for her decades of service.

The next Library Board meeting will be Tuesday Oct 22, 2024 at 5:00pm.

A motion was made by Holly and seconded by Sharon to adjourn at 5:35pm. Unanimously carried.

Respectfully submitted,
Sarah Royseth